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Subject: Request for ICT Report
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Dear ICT team,

At the OC meeting on 28/01/2021 the following agenda item was tabled and discussed.

Agenda item: Do we still have an ICT facilitator and an ICT subcommittee?

Agenda details: Do we still have an ICT facilitator and an ICT subcommittee? There has been no ICT budget application for 2020/2021. ICT expenses for the first half of 2020/2021 were paid from money left over from the previous financial year. There is almost no money left in that account. The December telephone direct debits have been dishonoured and other payments which were being made monthly have stopped.

Motion: No motion at this stage. Just discussion and a request for information.

Item by: Kathy Ernst

There were a couple of relevant comments / questions that were made in the meeting.

One member stated that:

The ICT debit card no longer has sufficient funds to meet its' ongoing costs including direct debits.

The ICT debit card account had incurred dishonour fees no due to insufficient funds to meet it ongoing costs, including direct debits.

Robin stated that ICT would submit a budget request to the OC in the near

future.

The OC then decided to write to the ICT team and request a status report of the sub-committee position.

Motion: That the OC write to ICT and request a status report of the ICT sub-committee.

I was assigned the task (on behalf of the OC) of writing to ICT and requesting this report.

Note: The scope of the report was not specified.

Based on the agenda item and the discussion I believe the report should include, but not be limited to:

Confirm there is a volunteer group facilitating ICT services on behalf of DTE.

Provide a summary of services being provided to DTE from external suppliers and consultants.

Provide a summary of the costs associated with these services.

Provide a budget request for funding of these services until the end of the 2020/2021 financial year.

The report could also include a plan on how the ICT team intends to provide and maintain the ICT services in the future.

Regards,

Trevor Pitt (1767) on behalf of the OC.

Att: Minutes of the Organising Committee meeting (28/01/2021)

[2021-01-28 OC Minutes.pdf application/pdf (338363 bytes)]