

**From:** "TGP Home" <trevorpitt@optusnet.com.au>  
**To:** <ocmail@dte.org.au>  
**Cc:** "John Reid" <reid.john@hotmail.com>, <trevorpitt@optusnet.com.au>  
**Subject:** FW: Request for ICT Report  
**Date:** Tue, 16 Mar 2021 12:28:43 +1100  
**X-Mailer:** Microsoft Outlook 14.0

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From: TGP Home [mailto:trevorpitt@optusnet.com.au]  
Sent: Thursday, 18 February 2021 10:06 AM  
To: ocmail@dte.org.au  
Subject: Request for ICT Report  
Importance: High

Dear OC (mail)

Correspondence inward.

Please see below for the ICT report in response to the OC request for a status report.

Hi Trevor

Thank you for your email.

A draft ICT budget for FYE2021 was initially developed and considered by our team of volunteers on 15-Jan-2021 and only recently have I received sufficient response from our team to now submit it as a funding application to the Organising Committee.

For the record, ICT is not a committee, rather, ICT is a workgroup of volunteers that collaborate on various ICT projects, similar to the General Meeting workgroup and 4ArtSake.

The ICT function within DTE is actually serviced by multiple independent teams of volunteers. Therefore, I can only speak to the ICT teams I work within.

Most of the ongoing activities of the ICT workgroup are maintaining current systems to support around 200 volunteers (mostly active members) that currently use these services and systems. Normally, when Moulamein ConFest is held, the number of volunteers we support is around 460 volunteers

throughout the year.

Over the last 12 months, the ICT workgroup has scaled back services procured, ceased capital investment and infrastructure development projects and moved to more economical infrastructure hosting solutions which is evident in the significant reduction in its annual budget.

As per your email, please find attached an accurate ICT budget for FYE2021.

For financial periods 1-6 (Jul-2020 to Dec-2020) the budget figures (in blue) represent actual ICT expenses incurred to date. This information along with the previous financial year's ICT budget enabled us to accurately project the second half of this financial year.

The attached FYE2021 ICT Budget total of \$11,100 represents a 65% reduction on the previous year's budget of \$32,000.

This budget obviously excludes any ICT costs directly related to ConFest/ConFab gatherings.

This budget does not allow for any equipment repairs or replacements nor infrastructure expansions. Any such requirements would therefore need to be applied for separately if required.

Recently two critical pieces of equipment failed on the cooperative's Moulamein property from suspected heat damage. This has disrupted internet and telephony communications for that property. Our team of volunteers are currently working on a proposal to replace the failed equipment and also a solution to the root cause of overheating so as to prevent the issue reoccurring with the replacement equipment. Another proposal separate to the attached ICT Budget will soon be presented to the OC after the team has formed consensus on the technical solutions.

It is our proposal to apply for the full financial year budget (\$11,100) and then immediately return \$5,655.91 to the DTE Investment Account as this amount (\$5,655.91) was the closing balance of the bank account at 30 June 2020 being residual of budgets applied from previous financial year's appropriations which is usually returned at the financial year end.

This effectively means that the ICT workgroup is seeking \$5,444.09 (\$11,100 less \$5,655.91) for the remainder of FYE2021.

Moving forward, members of the ICT workgroup are keen to continue donating their professional skills and experience to the cooperative notwithstanding challenges the current pandemic presents and resultant austerity measures adopted by the cooperative.

A provisional FYE2022 ICT Budget valued at \$9,600 has also been developed and we expect to present that budget application to the OC in early June 2021.

Regards,

Troy

From: TGP Home <trevorpitt@optusnet.com.au>  
Sent: Monday, 8 February 2021 8:21 AM  
To: ICT Workgroup <ict@dte.coop>  
Cc: Troy Reid <troy@dte.coop>; Robin Macpherson <robin@dte.coop>;  
ocmail@dte.org.au; ocmal@dte.coop  
Subject: Request for ICT Report

Dear ICT team,

At the OC meeting on 28/01/2021 the following agenda item was tabled and discussed.

Agenda item: Do we still have an ICT facilitator and an ICT subcommittee?

Agenda details: Do we still have an ICT facilitator and an ICT subcommittee? There has been no ICT budget application for 2020/2021. ICT expenses for the first half of 2020/2021 were paid from money left over from the previous financial year. There is almost no money left in that account. The December telephone direct debits have been dishonoured and other payments which were being made monthly have stopped.

Motion: No motion at this stage. Just discussion and a request for information.

Item by: Kathy Ernst

There were a couple of relevant comments / questions that were made in the meeting.

One member stated that:

The ICT debit card no longer has sufficient funds to meet its' ongoing costs including direct debits.

The ICT debit card account had incurred dishonour fees no due to insufficient funds to meet it ongoing costs, including direct debits.

Robin stated that ICT would submit a budget request to the OC in the near future.

The OC then decided to write to the ICT team and request a status report of the sub-committee position.

Motion: That the OC write to ICT and request a status report of the ICT sub-committee.

I was assigned the task (on behalf of the OC) of writing to ICT and requesting this report.

Note: The scope of the report was not specified.

Based on the agenda item and the discussion I believe the report should include, but not be limited to:

Confirm there is a volunteer group facilitating ICT services on behalf of DTE.

Provide a summary of services being provided to DTE from external suppliers and consultants.

Provide a summary of the costs associated with these services.

Provide a budget request for funding of these services until the end of the 2020/2021 financial year.

The report could also include a plan on how the ICT team intends to provide

and maintain the ICT services in the future.

Regards,

Trevor Pitt (1767) on behalf of the OC.

Att: Minutes of the Organising Committee meeting (28/01/2021)

[FYE2021 ICT Budget.pdf application/pdf (376032 bytes)]

[FYE2021 ICT Budget Application Form.pdf application/pdf (487747 bytes)]